

FAQ's for New Grant-making Model

Q1. Who is eligible to apply for funding?

Answer: Any agency that is a 501(c)(3), as defined by the Internal Revenue Code, and oversees a program/project that serves either:

1. Jews in Western Washington **or**
2. Jews in Israel & Overseas

Q2. Are unrestricted agency allocation requests allowed?

Answer: No, only program/project requests may be made. They need to fall under one of the JFGS's priority areas within one of the four following impact areas:

1. Helping our Local Community in Need
2. Strengthening Global Jewry
3. Experiencing Judaism: Birth – Grade 12
4. Building Jewish Community: Post Grade 12

(Please see document #7 for a full description of each impact area, priority area and goal statement.)

Q3. What is the difference between an impact area, a priority area and a goal statement?

Answer:

1. *Impact Area*- A broad area of interest to the community.
2. *Priority Area*- A more specific category of need to address, in order to make change within the community.
3. *Goal Statement*- An explicitly defined change in a priority area that will make a difference in people's lives in 3 - 5 years.

Q4. What is the difference between a program, a project and general operating funds?

Answer:

1. A program is a core and ongoing program of an agency.
2. A project has a beginning, middle and end.
3. General operating funds are those required to run the entire agency operation.

Q5. Are only new programs eligible to apply for funding?

Answer: No, existing programs that address one of the goal statements within an impact area are eligible to apply.

Q6. Is there a cap on the number of program/project requests an agency can make?

Answer: No, agencies may submit an unlimited number of requests, provided that requests address a stated goal within a priority area.

Q7. Is there a minimum amount of funding an agency can request for each program/project?

Answer: Yes, there is a \$5,000 minimum funding request for each program/project submission.

Q8. Is there a maximum amount of funding an agency can request for each program/project?

Answer: No, there is no upper limit on the amount of funding an agency may request per program/project.

FAQ's for New Grant-making Model

Q9. Should I group smaller projects together to make one large allocation request?

Answer: Yes and no, if the series of projects/programs are all connected to achieving the same goal, it will make more sense to bundle into a larger grant request however, if there is a new program an agency wishes to start, it may be more effective to apply for that as a single grant.

Q10. Will allocation requests be granted on an all or nothing basis?

Answer: No, agencies should request what they believe is necessary for the project/program to run successfully. In the full RFP, PAC will ask about the scalability of the project, and may decide to fund a portion of the project/program.

Q11. When is the application deadline?

Answer: The following are the deadlines for **FY 2013 Allocations Process**

Letter of Intent and Grant Guidelines sent to Community Agencies	September 12, 2011
Letter of Intent Due from Agencies	November 11, 2011
Due Date for Full Allocation Requests	January 31, 2012

Q12. Are multi-year grants available?

Answer: Yes, multi-year grants will be available for either:

- a. A new or pilot program in which the stated goals cannot be achieved in the program's first year.
- b. An expansion of a current program/project in which the stated goals cannot be achieved in the first year of expansion.

Q13. When does fiscal year 2013 (FY13) occur at the Federation?

Answer: Fiscal year 2013 for the Jewish Federation runs from July 1, 2012 to June 30, 2013. FY13 Allocation disbursements will begin in July of 2012 and run through June of 2013.

Q14. Will agencies which have been beneficiary agencies of the Jewish Federation of Greater Seattle (JFGS) receive preferential treatment in the new grant model?

Answer: No, all agencies will be treated equally regardless of whether an agency has been a beneficiary of the JFGS in the past.

Q15. Is there a source of funding if an agency needs less than \$5,000 for a program/project?

Answer: Yes, there are a few other sources of funds available depending on the needs of the agency.

There are:

1. *Small Agency Sustainability Grants* - for agencies with annual operating budgets of under \$150,000. Grants will be made for up to \$5,000 for unrestricted agency operations. An agency must decide whether it is applying to the regular allocations process or the Small Agency Sustainability fund. An agency may not apply for both. The application timeline will be similar to that of the regular allocations process. (Applications will be available no later than January 31, 2012.)
2. *Small and Simple Grants* – for new, creative, innovative programs/projects. Requests can be made for up to \$5,000. Deadline for submissions is September 28, 2011. An agency may apply

FAQ's for New Grant-making Model

through both the regular allocations process (for programs/projects that exceed \$5,000) and the Small and Simple Grants process (for programs/projects that require less than \$5,000.)
(For more information on available grants, please visit: <http://www.jewishinseattle.org/our-impact/grant-seekers>)

Q16. What kind of assistance is available from JFGS in this new grant-making model?

Answer: JFGS will:

1. Provide agencies with guidance on the best priority area in which to apply for any and all programs/projects.
2. Be willing to review grant applications ahead of formal submission and provide constructive feedback.
3. Offer a grant-writing seminar for RFP to assist agencies with limited grant-writing experience.
4. Provide office hours from September 19-November 1, run by impact area chairs and vice chairs to better connect with agencies. (Appointments will be necessary for office hours, call Annie at 206-774-2243 to make an appointment.)
5. Generally be available to answer any and all questions agencies may have with this new grant model.

Q17. What will the distribution of money look like from the Sustaining our Community fund?

Answer: PAC is unsure of the exact process to divide money from the Sustaining our Community fund. PAC will have to wait until further on in the Campaign to see where donations are being placed and how much is being designated to each impact area and priority area.

Q18. If I am applying for multiple grants, what is the easiest way for me to save common information on the Letter of Intent?

Answer: Agencies can fill out Section I of the LOI and then go to File, Save As, and name the document for the specific project/program. Agencies can save the first section of the document as many times as they would like and then fill in Sections II, III and optional IV with the rest of the required information.

Q19. Who do I call with questions?

1. *VP for Planning and Community Services:* Amy Wasser- Simpson
Phone: 206-774-2212 Email: AmyW@JewishInSeattle.org
2. *Planning and Community Services Coordinator:* Annie Jacobson
Phone: 206-774-2243 Email: AnnieJ@JewishInSeattle.org