



Jewish Community Foundation of Greater Seattle

of the Jewish Federation of Greater Seattle

2024 SMALL AGENCY SUSTAINABILITY GRANT APPLICATIONS

Organizational Information

- Organization Name:
- Grant amount requested: \$
- Organization Address:
- Organization Phone Number:
- Website:
-
- Is the organization a registered 501(c)(3)?
 - If not, please identify your fiscal sponsor:
 - Tax ID Number:

Organizational Narrative

1. Please provide your mission statement and a short overview of your organization including the year the organization was formed.

2. What need/s was your organization formed to address that were not previously being met?

3. Describe your target population, including demographic information and geographic area of focus.

4. In carrying out your mission, please briefly provide an overview of your organization's programs and services.

5. What are your organization's goals in the next fiscal year and how do you hope to achieve these goals? Please include statistics about the number of constituents served and the tools you use to measure effectiveness.

6. Are there any new initiatives the organization is considering undertaking in the upcoming fiscal year? If none, please enter N/A.

7. How will the requested funds enable the organization to achieve success?

8. Is the organization facing any challenges, either programmatic or budgetary? If none, please enter N/A.

9. Please explain any changes of 10% or more from your organization's previous year's budget. If none, please enter N/A.

Required Documents to Upload

All organizations must upload the documents listed below for your own organization (or your fiscal sponsor, if applicable).

1. A copy of your, or your fiscal sponsor's, IRS Letter of Determination confirming 501(c)(3) status
2. Current Board Member Roster
3. Current Staff Roster
 - a. If your organization is composed of only volunteers, please provide a list of volunteers.
4. Organization's Budget for the Current Fiscal Year
5. Financial Documentation - in one of the following three formats
 - a. Your most recent financial audit
 - b. Your most recent 990 tax return

or

 - c. Internal financial statements for the two (2) most recently completed fiscal years, in a comparative format, including:
 - i. Balance Sheets
 - ii. Profit and Loss Statements
 - iii. Bank statements and bank reconciliations for the last month of each of the two fiscal years being submitted.